

**ENGLISH HONOURS****[NEP]****B.A. First Semester End Examination-2024****[Regular and Supplementary Paper]****PAPER: ENGSEC101 (Soft Skills)****Full Marks: 40****Time: 02 Hrs.***The figures in the right-hand margin indicate marks.**Candidates are required to give their answers in their own words as far as practicable.**Illustrate the answers wherever necessary.***1. Answer any one question of the following: 1×10= 10**

- i) Which important steps should be followed by an individual to improve his / her soft skills?
- ii) Discuss different steps which one should follow to get prepared for an interview.
- iii) Suppose, you have been a part of organizing functions or cultural events of your college. Choose any one event and write how teams, groups or committees contribute to the success of the programmes. (Within 160 words)

**2. Answer any four questions of the following: 4×5=20**

- a) Which steps would you take to improve communication with your classmates in the classroom?

(2)

- b) Cite a few points of difference between hard skills and soft skills.
- c) "Two heads are better than one."— Amplify the statement.
- d) Write a short note on Swami Vivekananda's concept of personality development briefly.
- e) Describe a situation where you had to adjust your approach to complete a task successfully.
- f) Write a letter to the Officer-in-Charge of the local police station reporting the loss of your smartphone.
- g) Illustrate the importance of group discussion for the students.
- h) Read the passage carefully and answer the following:**

India is the home of four of the principal religions of the world – Hinduism, Buddhism, Jainism, and Sikhism. The Parsees who came from Persia or modern Iran made her their home long long ago. She has also been the home of many Muslims and Christians for hundreds of years. India is thus the common mother of people of all the different faiths in the world. The *Vedas*, *Vedanta*, *Geeta*, *Ramayana* and *Mahabharata* are regarded as the treasures of mankind. The world got its early arithmetic, algebra and geometry from India. It was Indian scholars who gave the numbers 1 to 9 and the zero

(3)

sign. You may have heard of the universities of Nalanda and Taxila. The former was in modern Bihar and the latter was near modern Peshawar. They were the most famous seats of learning in their times. Even scholars from different countries came and lived there as students for years together. On works of art, India has some very wonderful things. The cave temples at Ajanta and Ellora, the temples at Puri, Konarak and Madurai, and the Tajmahal at Agra draw thousands of people from all parts of the world every year.

- i) *The above passage deals with*
  - a) Religions of India
  - b) Art of India
  - c) Science of India
  - d) Glory of India in various fields.
- ii) *The numerical order was invented by*
  - a) Indian scholars
  - b) Persian scholars
  - c) Chinese scholars
  - d) Japanese scholars
- iii) *The cave temples of Ajanta are --*
  - a) Works of science

- b) Works of Religion
- c) Works of Art
- d) Works of magic

iv) Find out the synonym of 'mutual' –

- |             |               |
|-------------|---------------|
| a) Detached | b) Reciprocal |
| c) Sundered | d) Unknown    |

v) Nalanda is in

- |                |                   |
|----------------|-------------------|
| a) West Bengal | b) Madhya Pradesh |
| c) Bihar       | d) Orissa         |

3. Answer any five questions of the following: 5×2 = 10

- i) How do we achieve the knowledge of hard skills?
  - ii) Why is teamwork important in a joint venture?
  - iii) How do you help others change their negative emotions into positive ones?
  - iv) How do you differentiate between one emotion and another?
  - v) Why is time management important for a student?
  - vi) Why do you follow the principle, 'live and let live'?
  - vii) State the importance of listening to others' speech carefully.
  - viii) What should be the dress code for an interviewee?
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